

1 **Willard City Council Regular Meeting**
2 **Meeting minutes**
3 **June 12, 2025**
4 **City Council Chambers 6:30 PM**
5

6 **Officials Present:**

7 Travis Mote-Mayor
8 Jacob Bodily-Council Member
9 Jordan Hulsey-Council Member
10 Mike Braegger-Council Member
11 Rod Mund- City Council Member
12 Rex Christensen-Council Member
13

14 **Staff Present:**

15 Jeremy Kimpton- City Manager
16 Jordan Harper-Police Officer
17 Theron Fielding-Police Chief
18 Susan Obray-City Recorder
19 Payden Vine-Public Works Director
20

21 **Staff Excused:** Madison Brown-City Planner
22

23 **Others Present:**

24 Ken Ormond
25 Ruth Ormond
26 Mark Murphy
27 Lynn Murphy
28 Doug Younger
29 Diana Baker
30 Scott Wolford
31 Stephanie P
32 Chad Braegger
33 Ryan Child, Child, Richards CPA

34 **Call to Order**

35 **Invocation**

36 Mayor Mote called June 12, 2025, to order. Mayor Mote gave the invocation.

37 **Pledge of Allegiance**

38 Council Member Braegger and the audience recited the Pledge of Allegiance.

39 **Conflict of Interest Declaration**

40 Mayor Mote asked if there were any conflict-of-interest declarations to be made. None were
41 stated.

42 **Public Hearing(s)**

43 **A Public Hearing Regarding Approval of Resolution 2025-9 for FY 2026 Budget**

1 Mayor Mote opened the public hearing for Resolution 2025-9 regarding the fiscal year 2026
2 budget.

3 Motion to open the public hearing was made by Council Member Bodily, seconded by
4 Council Member Mund. The motion passed unanimously.

5 No public comments were made during the hearing.

6 Motion to close the public hearing was made by Council Member Braegger, seconded by
7 Council Member Christensen. The motion passed unanimously.

8 **Open Comment Period**

9 Mark Murphy of 180 West 100 South addressed the council regarding signage and access to
10 the Willard Canyon Trail. He expressed concern about a "No Trespassing" sign and camera
11 near the trail entrance, which could deter public use. The council discussed options for clearer
12 signage indicating public trail access through private property. Mayor Mote directed City
13 Manager Jeremy Kimpton to have a new sign stating "Public trail, stay on trail" to clarify
14 access. The council also discussed potentially celebrating the trail's opening in the future.

15 **Planning Commission Report**

16 Planning Commissioner Ken Ormond provided an update on recent planning commission
17 activities:

- 18 ● An orientation was given on Cook's Canyon and potential development concerns.
- 19 ● The Mountain Bay subdivision was discussed, with concerns raised about the second
20 access point going through another subdivision.
- 21 ● A conditional use permit for EK Bailey's furniture store was reviewed.
- 22 ● Discussion continued drafting a recreational vehicle ordinance.
- 23 ● There was discussion about sewer costs for future development with septic tanks.

24 **New Business**

25 **Discussion/Approval of Resolution 2025-9 Approving of the FY 2026 Final Budget**

26 Mayor Mote and City Manager Jeremy Kimpton provided an overview of the FY 2026
27 budget discussions. Key points included:

- 28 ● The budget is tight, with potential strain from a new ambulance expense.
- 29 ● Water and sewer funds are just covering costs, with no accrual for capital projects due
30 to rates not keeping up with inflation.
- 31 ● Discussions were held with the county regarding emergency services costs for South
32 Willard.
- 33 ● The ambulance service timeline may be delayed, as Brigham City needs to provide 18
34 months' notice before cutting services.
- 35 ● The budget includes \$113,000 for a potential truth in taxation increase.
- 36 ● The council discussed the need to review water and sewer rates to build reserves for
37 future repairs and replacements.

38 After discussion, the council moved to approve the budget.

39 Motion to pass the FY 2026 budget was made by Council Member Braegger, seconded by
40 Council Member Bodily. The motion passed unanimously.

1 The council agreed to hold a work session on June 16th at 5:00 PM to further discuss budget
2 details and revenue strategies.

3 **Approval of the 2024 Fraud Risk Assessment**

4 Ryan Child with Child, Richards LLC, presented the 2024 Fraud Risk Assessment to the
5 council. He explained the assessment that looks at internal controls, policies, staff education,
6 and conflicts of interest to determine the risk of fraud. The city scored 365 out of 395 points,
7 putting it at a "very low" risk level. Two items were noted as incomplete: annual ethics
8 statements from some officials and entity-specific training completion for some council
9 members. The council was informed these items need to be completed by June 30th.

10 **Discussion/Approval of Ordinance 2023-05 Imposing Special Fire and Fireworks**
11 **Restrictions Within the City Limits**

12 The council discussed that this ordinance was made perpetual in the previous year and did not
13 require annual approval. They agreed to have the city staff add an annual reminder to include
14 the fireworks restrictions information in the city newsletter prior to the restriction period of
15 June 1st to September 30th.

16 **Discussion/Approval of Animal Control Service Agreement**

17 The council reviewed the animal control service agreement. They discussed the holding
18 period for animals and agreed to amend the agreement to specify a minimum of 5 days and a
19 maximum of 10 days that the city would pay for animal holding.

20 Motion to approve the animal control service agreement with amendments for a minimum of
21 5 days and a maximum of 10 days holding period was made by Council Member Hulse, y,
22 seconded by Council Member Braegger. The motion passed unanimously.

23 **Discussion/Approval of Resolution 2025-10 Supporting the Creation of a Utah Inland**
24 **Port Authority Project Area**

25 Scott Wolford from the Utah Inland Port Authority presented information on the creation of a
26 project area in Willard. He explained that the port authority focuses on projects of regional
27 economic significance, using property tax growth to reinvest in infrastructure. The proposed
28 project area would be between the freeway and the tracks, north of Flying J up to 750 North.

29 Motion to adopt Resolution 2025-10 supporting the creation of a Utah Inland Port Authority
30 project area was made by Council Member Mund, seconded by Council Member Braegger.
31 The motion passed unanimously.

32 **Discussion Regarding Truth and Taxation**

33 This item was briefly discussed during budget approval. The council agreed to further discuss
34 it at the upcoming work session.

35 **Minutes**

36 **Approval of May 22, 2025, City Council Minutes**

37 Motion to approve May 22, 2025, City Council minutes was made by Council Member
38 Hulse, y, seconded by Council Member Christensen. The motion passed unanimously.

39 **Financial**

40 **Warrants, Vouchers, Reports**

41 The payment approval was signed by the council Members that were present.

1 **Department Reports**

2 **Public Works**

3 Public Works Director Peyden Vine reported on a water pump issue at a pump house with
4 poor ventilation. The council discussed options for replacing the current soft start system with
5 a variable frequency drive (VFD) to improve efficiency and reliability. Vine was instructed to
6 obtain quotes for a VFD system.

7 **Police Department**

8 Police Chief Fielding reported on budget adjustments affecting the police department,
9 including reductions in uniform and part-time budgets. He also mentioned ongoing
10 discussions about engine brake restrictions on Highway 89 and the need to follow up with
11 UDOT on this issue.

12 **Fire Department**

13 Nothing to report.

14 **Council Member Reports**

15 **Jacob Bodily**

16 Council Member Bodily reported on plans to meet with UDOT to discuss potential changes
17 to Highway 89, including lowering speed limits, adding a lighted crosswalk, and installing a
18 streetlight at 600 South. He requested information on the number of students who would use
19 the crosswalk to present to UDOT.

20 **Rod Mund**

21 Council Member Mund inquired about the status of the interlocal agreement for the sewer
22 system with Perry City. The council discussed the history of the agreement and the need to
23 review and potentially update it. City Manager Jeremy Kimpton was directed to gather
24 relevant documents and prepare for future discussions with Perry City officials.

25 **Mike Braegger**

26 Council Member Braegger reported on discussions with the Bear River Water Conservancy
27 District regarding the interlocal sewer agreement with Perry. He also inquired about speed
28 limit signage on 200 West, leading to a discussion about the city's responsibility for posting
29 speed limit signs on residential streets.

30 **Rex Christensen**

31 Council Member Christensen wanted to talk about staffing progress as far as they have made
32 an offer to individuals. He did not know if they had accepted the offer. He met with Council
33 Member Hulsey and the youth council members regarding the fourth of July parade they will
34 be involved in helping with that.

35 **Jordan Hulsey**

36 Council Member Hulsey provided updates on Fourth of July parade planning, including road
37 closures and lineup changes. He also presented mock-ups of potential new city logos for
38 council consideration. The youth council will be making signs for the cars.

39 **Next Agenda June 26, 2025**

40 **Mayor's General Correspondence and Information**

1 Mayor Mote requested council members to submit humorous historical stories about Willard
2 for use in the Fourth of July celebration. He also mentioned the need to finalize the city's new
3 logo, with the council agreeing to use the simpler, more versatile design for official city use.

4 **City Manager's Report**

5 City Manager Jeremy Kimpton reported on a \$75,000 grant received from the Bear River
6 Water Conservancy District for the 600 South Road project. He also mentioned rescheduling
7 a work session from June 26th to June 25th due to a scheduling conflict.

8 **City Planners Report**

9 Nothing to report. Absent from the meeting.

10 **City Attorney Report**

11 Nothing to report.

12 **Consideration of Motion to Enter a Closed Session (if necessary)**

13 Motion to enter a closed session for the purpose of negotiating a real estate transaction was
14 made by Mayor Mote seconded by Council Member Braegger. A roll call vote was taken, and
15 the motion passed unanimously.

16 Council Member Braegger	Yes	Council Member Mund	Yes
17 Council Member Hulsey	Yes	Council Member Christensen	Yes
18 Council Member Bodily	Yes		

19 **Adjourn**

20 The public portion of the meeting was adjourned, and the council entered a closed session.