

**Willard City Council Regular Meeting  
Minutes June 26, 2025  
City Council Chambers 6:30 PM**

**Officials Present:**

Travis Mote-Mayor  
Jordan Hulsey-Council Member  
Mike Braegger-Council Member  
Rod Mund- City Council Member  
Rex Christensen-Council Member

**Officials Excused:**

Jacob Bodily-Council Member

**Staff Present:**

Jeremy Kimpton- City Manager  
Jordan Harper-Police Officer  
Theron Fielding-Police Chief  
Susan Obray-City Recorder  
Payden Vine-Public Works Director  
Staff Excused: Madison Brown-City Planner

**Others Present:**

Ken Ormond  
Ruth Ormond  
Chad Braegger  
Dianna Baker  
Doug Younger  
Lynn Murphy

**Call to Order**

Mayor Mote called the Willard City Council Regular Meeting to order.

**Invocation**

Council Member Braegger gave the invocation.

**Pledge of Allegiance**

Council Member Hulsey led the Pledge of Allegiance.

**Conflict of Interest Declaration**

Mayor Mote asked if there were any conflict-of-interest declarations for the meeting. No conflicts were declared.

**Public Hearing(s)**

**a. A public hearing regarding Ordinance 2025-12 Amending and revising Willard's Solicitor's License.**

Mayor Mote opened the public hearing regarding Ordinance 2025-12 amending and revising Willard's Solicitor's License.

Motion to open the public hearing was made by Council Member Christensen, seconded by Council Member Braegger. The motion passed unanimously.

Jeremy Kimpton, City Manager explained that the ordinance was being amended to clarify how long solicitor licenses are valid for. Previously, there was no expiration date or time limit specified. The new ordinance would set the license validity for 3 hours per week, with a \$50 fee per week and a \$25 application fee.

Council Member Hulsey asked for clarification on the fee amount, which Jeremy confirmed.

With no further comments, Mayor Mote closed the public hearing.

Motion to close the public hearing was made by Council Member Braegger, seconded by Council Member Hulsey. The motion passed unanimously.

**b. A public hearing regarding Ordinance 2025-13 defining sewer ownership and maintenance Responsibilities.**

Mayor Mote opened the public hearing regarding Ordinance 2025-13 defining sewer ownership and maintenance responsibilities.

Motion to open the public hearing was made by Council Member Mund, seconded by Council Member Christensen. The motion passed unanimously.

Jeremy explained that the ordinance would clarify that lateral ownership goes to the mainline and the connecting apparatus of the mainline. This is standard practice in most cities, as it simplifies determining responsibility for blockages. Willard's current ordinance states that ownership changes on the property line.

Council Member Braegger expressed support for the change, noting it would be clearer than trying to determine where the property line intersects with the pipe.

Doug Younger, a member of the public, commented that it seemed unfair for property owners to be responsible for repairs under the road.

Ken Ormond, another member of the public, raised concerns about homeowners not being notified under blue stakes and the lack of marking for laterals.

The council discussed the implications of the change, including responsibility for repairs and the need for better marking of laterals. They also discussed the history of sewer installation in Willard and the placement of cleanouts.

Council Member Hulsey questioned why Willard's sewer rates were higher than other similar-sized towns. The council and staff discussed various factors contributing to the high rates, including debt from the sewer system installation, complexity of the treatment plant, and regulatory requirements.

Mayor Mote suggested that the ordinance could be worded to make property owners responsible for maintaining the line up to the street, with the city responsible for failures due to installation issues or other factors outside of normal use.

Motion to close the public hearing was made by Council Member Mund, seconded by Council Member Christensen. The motion passed unanimously.

### **Open Comment Period**

Mark Murphy, a resident, proposed naming the Willard/Perry Wastewater Treatment Facility after an Italian artist's gold toilet artwork called "America." His humorous suggestion was met with laughter from the council.

### **Planning Commission Report**

Ken Ormond reported that the last Planning Commission meeting was canceled due to a holiday. He mentioned that there was a special meeting where a conditional use permit was discussed, but he did not provide details on the outcome.

### **New Business**

#### **a. Discussion/Approval of Ordinance 2025-12 Amending and revising Willard's Solicitor's License.**

Motion to approve Ordinance 2025-12 amending and revising Willard's Solicitor's License was made by Council Member Mund, seconded by Council Member Braegger. The motion passed unanimously in a roll call vote with Council Members Mund, Braegger, Christensen, and Hulsey voting in favor. Councilmember Bodily was absent.

#### **b. Discussion/Approval of Ordinance 2025-13 Defining sewer ownership and maintenance responsibilities.**

The council decided to table this item for further discussion and revision based on the public hearing comments.

Motion to table Ordinance 2025-13 was made by Council Member Mund, seconded by Council Member Christensen. The motion passed unanimously.

**c. Resolution 2025-11 to establish a vehicle use policy for the city owned vehicles.**

Mayor Mote noted that Jeremy had drafted the vehicle use policy based on discussions from the budget work session. The council reviewed the draft and agreed to move forward with it.

Motion to proceed with the vehicle use policy draft was made by Council Member Braegger, seconded by Council Member Mund. The motion passed unanimously.

**d. Discussion on Resolution 2025-12 Authorizing compensation for Planning and Zoning Commission Members.**

The council discussed the draft resolution for compensating Planning and Zoning Commission members. Mayor Mote suggested clarifying that the compensation would apply to both sitting members and alternates who attend meetings. The proposed compensation was \$25 per meeting attended. The council agreed to move forward with the resolution and bring it back for a public hearing at the next meeting.

**e. Discussion on Resolution 2025-13 Establishing a structured schedule of water and sewer rate increase beginning January 1, 2026.**

The council discussed the proposed water and sewer rate increases. Council Member Hulsey questioned why rates needed to increase again so soon after a previous increase. Mayor Mote and staff explained that inflation, debt payments, and the complexity of the sewer treatment plant were factors in the need for rate increases. The council decided to keep January 1, 2026, the start date for the increases and to bring the resolution back for further discussion and a public hearing.

**f. Approval of the Election Contract with the County.**

The council discussed the election contract with the county. City Recorder Susan Obray explained that the cost would be a couple of thousand dollars for the county to conduct the election.

Motion to approve the election contract with the county was made by Council Member Mund, seconded by Council Member Hulsey. The motion passed unanimously in a roll call vote with Council Members Mund, Braegger, Christensen, and Hulsey voting in favor. Council Member Bodily was absent.

**g. Discussion/Approval of the Willard/Perry Wastewater Treatment Plant Budget.**

The council reviewed the Willard/Perry Wastewater Treatment Plant budget. Mayor Mote noted that Willard's portion of the budget was \$257,000. The council discussed staffing changes at the plant and the need for enforcing BOD (Biochemical Oxygen Demand) limits for both cities.

Motion to approve the Willard/Perry Wastewater Treatment Plant budget was made by Council Member Christensen, seconded by Council Member Braegger. The motion passed unanimously.

**h. Approval and signing of the Cable Television Franchise Agreement.**

The council briefly discussed the Cable Television Franchise Agreement, which had recently expired. The new agreement would provide the city with 5% of gross sales within Willard.

Motion to adopt the Cable Television Franchise Agreement was made by Council Member Mund, seconded by Council Member Christensen. The motion passed unanimously.

**i. Discussion/Approval of the Granite Agreements.**

Mayor Mote explained that the Granite Agreements were received late and some council members did not have time to review them thoroughly. He proposed that the council review the agreements and bring them back for approval at the next meeting. The council agreed to this approach and discussed the need for complete documents with all exhibits and attachments before signing.

**Minutes**

**a. Approval of June 12, 2025, City Council Minutes**

The council reviewed the minutes from the June 12, 2025, City Council meeting. Council Member Hulsey noted a correction needed on page 4, where she was incorrectly referred to as "he" and the presentation of the new city logo was attributed to her instead of Maddie.

Motion to approve the June 12, 2025, City Council minutes as amended was made by Council Member Braegger, seconded by Council Member Mund. The motion passed unanimously.

**Financial**

**a. Warrants, Vouchers, Reports**

The Mayor & City Council signed the financials.

**Department Reports**

**a. Public Works**

Council Member Mund reported that the boards at the park would be put back up by Saturday. He suggested painting the basketball standards white and replacing the backboards. The council discussed the need for functional and nice-looking basketball hoops.

Mayor Mote asked about the keys to all the gates in the park for the Fourth of July celebration and confirmed that sprinklers would be shut off for the event.

**b. Police Department**

There was no report from the Police Department.

**c. Fire Department**

Fire Chief Mund reported that fireworks for the Fourth of July celebration would cost \$900 more than the previous year, but it was for the same amount of fireworks.

**Council Member Reports**

**a. Jacob Bodily**

Council Member Bodily was absent from the meeting.

**b. Rod Mund**

Council Member Mund had no report.

**c. Mike Braegger**

Council Member Braegger suggested cleaning up and creating a small parking area on a triangular piece of city property near the dike on the south side by the highway. He proposed this could be used for staging fire equipment if needed. The council agreed to have Public Works investigate the cost and feasibility of the project.

**d. Rex Christensen**

Council Member Christensen asked about the status of ordering a sign for the trail going up to the canyon. Jeremy said he expected to have the signs within the next week or two. The council discussed putting up a temporary sign in the meantime.

**e. Jordan Hulsey**

Councilmember Hulsey had no report.

**Next Agenda July 10, 2025**

The council discussed items for the next meeting agenda, including public hearings for the vehicle resolution and planning commission reimbursement, an update on the Granite Agreements, and an update on the conditional use permit progress with the county.

**Mayor's General Correspondence and Information**

Mayor Mote reminded council members that he needed stories for the Fourth of July celebration speech. He also mentioned the need for the city planner to be familiar with PUD agreements and water rights.

**City Manager's Report**

Nothing was discussed during the meeting.

**City Planners Report**

Nothing was discussed during the meeting.

**City Attorney Report**

Nothing was discussed during the meeting.

**Consideration of Motion to Enter a Closed Session (if necessary) pursuant to UCA §52-4-205**

There was no closed session.

**Adjourn**

Motion to adjourn was made by Council Member Braegger, seconded by Council Member Hulsey. The motion passed unanimously.

The meeting was adjourned.