

Willard City Council Meeting
80 West 50 South, Willard Utah 84340
Willard City Council Chambers 6:30 p.m.
January 23, 2025

Officials Present:

Travis Mote-Mayor
Jacob Bodily-Council Member
Rod Mund-Council Member
Rex Christensen-Council Member
Jordan Hulsey-Council Member
Mike Braegger-Council Member

Staff Present:

Jeremy Kimpton-City Administrator
Colt Mund-City Attorney
Madison Brown-City Planner
Theron Fielding-Chief of Police
Susan O Bray-City Recorder
Payden Vine-Public Works Director
Diana Mund-City Clerk
Van Mund-Fire Chief

Others Present:

Diana Baker
Chuck Palmer
Cami Moss
Ken Ormond
Ruth Ormond
Rex Wily

Call to Order & Public Hearings

Mayor Mote called January 23, 2025, to order the City Council Meeting.

Invocation

Councilmember Braegger offered the invocation.

Pledge of Allegiance

Councilmember Bodily led the Pledge of Allegiance.

Conflict of Interest Declaration

Mayor Mote asked if there were any conflict-of-interest declarations. None were made.

Open Comment Period

Diana Baker, a resident at 276 West Center Street, raised concerns about the emergency road width for the Dearden development. She questioned why the developer was being required to put in 3rd West when 4th West was already in process. She also expressed concerns about the substandard width of West Center Street and the potential issues with emergency access. City Manager Jeremy Kimpton stated he would investigate the matter further.

Planning Commission Report

Planning Commission representative Ken Ormond reported on their recent meeting held on January 16th. He stated they amended an ordinance, approved of the TJD Subdivision (Dearden) with 3rd West as the main road, and postponed discussion on Neff's trailer park due to lack of preparation.

New Business

2024 Audit Presentation/Discussion

Chuck Palmer from Christianson, Palmer, and Ambrose presented the 2024 audit report. He highlighted:

- The audit received an unqualified opinion, the highest possible.
- The city has a healthy balance sheet with \$7 million in governmental assets and \$19 million in business activity assets.
- The general fund had a small profit of about \$40,000.
- Both the utility and sewer funds ended with net incomes of around \$100,000 each.
- No issues were found with internal controls or compliance with state laws.

Council members asked questions about specific line items and discussed the audit findings.

A motion to accept the audit report was made by Councilmember Christensen, seconded by Councilmember Braegger. The motion carried unanimously.

Presentation/Discussion on December Financials and Audit Report

City Finance Director Cami Moss, Childs, Richards CPA presented the financial report for December 2024:

- The general fund revenues were at 43% of budget and expenditures at 37.9%.
- The fund balance was at 25%, within the state-mandated range of 5-35%.
- Some departments were slightly over budget, including Police and Parks.
- The water fund showed a deficit cash balance when restricted funds were excluded.
- The sewer fund was performing well financially.
- The garbage fund revenues and expenditures were close to target.

Council members discussed various aspects of the financial report, including the water fund deficit, potential rate increases, and budgeting for future expenses.

Action Item: Discussion/Action regarding Ordinance 2025-02 amending and revising Willard's Subdivision Ordinance.

Jeremy Kimpton, City Manager, reported it was mentioned at the last meeting that this ordinance would be at this meeting. The building sketch plan requirement is no longer needed in the Subdivision ordinance. This ordinance is required by state law.

A motion to accept Ordinance 2025-02 and follow state law was made by Councilmember Mund, seconded by Council Member Bodily. The motion carried unanimously.

Minutes

Approval of January 9, 2025, City Council Minutes

A Motion to approve the minutes for January 9, 2025, was made by Councilmember Bodily, seconded by Councilmember Christensen. The motion carried unanimously.

Financial

Warrants, Vouchers, Reports

No report presented at this meeting.

Department Reports

Public Works

City Manager Kimpton reported on various public works issues:

- The cleanup of dirt-filled curbs on 200 West was discussed.
- The chip seal issues on 370 South were addressed, with plans to revisit the problem in warmer weather.
- Two new police vehicles had arrived and were being prepared for service.

Police Department

Police Chief Fielding reported:

- The department received a \$5,000 alcohol grant.
- DUI arrests and alcohol-related incidents had increased from the previous year.

Fire Department

Mayor Mote reported on recent discussions with Brigham City regarding fire services:

- Changes were coming based on the county fire study.
- The city was looking to renegotiate its agreement with the county for providing services to South Willard.
- The possibility of providing ambulance services was being explored.

Council Member Reports

Jacob Bodily

Councilmember Bodily had no report.

Rod Mund

Councilmember Mund had no report.

Mike Braegger

Councilmember Braegger had no report.

Rex Christensen

Councilmember Christensen inquired about the status of the truth in taxation process and budget discussions for the upcoming year.

Jordan Hulsey

Councilmember Hulsey had no report.

Next Agenda

The council discussed potential items for the next meeting agenda, including the Heritage Development and presentation and codification of city ordinances.

Mayor's General Correspondence and Information

Mayor Mote discussed recent changes to the county's annexation ordinance and the potential impact on Willard City. He suggested amending city ordinances to require annexation for properties hooking into the city sewer system.

City Manager's Report

City Manager Jeremy reported on:

- Plans to bring forward codification of both municipal and zoning codes at the next meeting.
- The need to update the city staff email accounts and move to a more secure system.
- Issues with business license fees for fruit stands and potential changes to make fees more consistent across business types.

City Planner's Report

City Planner Maddison Brown had no additional report.

City Attorney Report

Attorney Colt Mund had nothing to report.

Consideration of Motion to Enter a Closed Session

Adjourn

Motion to adjourn the meeting was made by Councilmember Mund, seconded by Councilmember Braegger. The motion carried unanimously.