

Willard City Council Meeting  
March 27, 2025, Willard Council Chambers  
6:30 p.m.

**Officials Present:**

Travis Mote-Mayor  
Jacob Bodily-Council Member  
Rex Christensen-Council Member  
Jordan Hulsey-Council Member  
Mike Braegger-Council Member

Officials Excused: Rod Mund

**Staff Present:**

Colt Mund-City Attorney  
Theron Fielding-Chief of Police  
Susan Obray-City Recorder  
Payden Vine-Public Works Director

**Others Present:**

Diana Baker  
Ken Ormond  
Ruth Ormond  
Brian Robbins

**Call to Order & Public Hearings**

**Invocation**

Mayor Mote called the Willard City Council meeting to order. He offered an invocation.

**Pledge of Allegiance**

Jordan Hulsey led the Pledge of Allegiance.

**Conflict of interest declaration**

No conflicts of interest were declared.

**Public Hearing**

Mayor Mote opened a public hearing on ordinance 2025-08 regarding the annexation of property known as Bayview Estates into Willard City.

Motion to open the public hearing was made by Council Member Bodily, seconded by Council Member Braegger. All voted in favor.

No public comments were made during the hearing.

Motion to close the public hearing was made by Council Member Hulsey, seconded by Council Member Bodily. All voted in favor.

**Open Comment Period**

There were no open comments from the public.

**Planning Commission Report**

No Planning Commission members were present, so this item was bypassed.

**New Business**

**Discussion/Approval of Ordinance 2025-08**

The council discussed ordinance 2025-08 regarding the annexation of Bayview Estates, a 16-acre parcel at 8190 South Highway 89, into Willard City and establishing zoning for the property. It was clarified that the zoning would be Residential 1/2 acre, not MPZ as originally stated in some documents. Council members reviewed the ordinance details, confirming it specified half-acre zoning. They also noted the annexation had been previously approved by Box Elder County Commission.

Motion to approve ordinance 2025-08 annexing the property known as Bayview Estates was made by Council Member Braegger, seconded by Council Member Bodily. The motion passed unanimously in a roll call vote.

Council Member Braegger Yes

Council Member Christensen Yes

Council Member Bodily Yes

Council Member Hulsey Yes

**Discussion regarding the City Logo**

The council discussed plans for a city logo contest. It was noted that information about the contest had been posted on Facebook and included in the city newsletter. Council members suggested reposting the information to ensure wide participation. They discussed the idea of announcing the winning logo design during the 4th of July celebration, possibly having public voting on finalist designs leading up to the announcement. The council agreed to keep this item on future agendas to track progress and make decisions as the contest develops.

**Discussion/Approval of Rocky Mountain Power Installation Contract**

The council reviewed a contract with Rocky Mountain Power regarding street light installation. Mayor Mote confirmed with City Manager Jeremy Kimpton via phone that the only change from the previous version was updated dates, as they had missed the original 45-day window. Jeremy confirmed that funds from escrow were available to cover the \$17,821 cost.

The motion to approve the Rocky Mountain Power contract regarding streetlights was made by Council Member Bodily, seconded by Council Member Christensen. The motion passed unanimously.

**Discussion/Approval of Ordinance 2025-04**

The council discussed ordinance 2025-04, which proposes amendments to the tables of uses within the city zoning code. They reviewed the changes, including updates to agricultural uses and clarifications on permitted, conditional, and prohibited uses in various zones. Council members expressed satisfaction with the work done by the Planning Commission on these updates.

Motion to approve ordinance 2025-04 regarding updating the Willard City zoning use tables and definitions was made by Council Member Braegger, seconded by Council Member Christensen. The motion passed unanimously in a roll call vote.

Council Member Braegger Yes

Council Member Christensen Yes

Council Member Bodily Yes

Council Member Hulsey Yes

### **Discussion regarding public street parking issues**

The council briefly discussed ongoing issues with public street parking, particularly related to snow removal. They recalled previous discussions about requiring vehicles to park at least 5 feet from the edge of the street and allowing snowplow drivers discretion in problem areas. Mayor Mote noted that City Manager Jeremy Kimpton was working on a draft ordinance change to address these issues. The council agreed to add this item to the next meeting agenda to review Jeremy's draft.

### **Discussion regarding Citizenship Award**

The council discussed implementing a citizenship award program for local students, similar to one observed in Tremonton. They decided to start with awards for kindergarten and first-grade students at Willard Elementary, to be presented every six weeks at council meetings. Council Member Hulsey volunteered to coordinate with the school principal to set up the program, potentially starting before the end of the current school year if possible.

### **Discussion regarding 4th of July Dignitaries**

The council discussed the process for selecting 4th of July dignitaries. They agreed to solicit nominations from the public for citizen of the year, business of the year, and grand marshal. Nominations will be collected via email to City Recorder Susan Obray. The council will review nominations and vote on selections at a future meeting.

### **Minutes**

#### **Approval of March 13, 2025, minutes**

The motion to approve the minutes of the March 13, 2025, meeting was made by Council Member Braegger, seconded by Council Member Christensen. The motion passed unanimously.

### **Financial**

#### **Warrants, Vouchers, Reports**

The council briefly reviewed financial documents. They noted an upcoming budget work session scheduled for April 10th to discuss departmental needs and determine if a truth in taxation process would be necessary this year.

### **Department Reports**

#### **Public Works**

Payden Vine reported that the Betty Davis project was nearly complete. He also mentioned that city sprinkler systems were scheduled to be turned on April 15th, coinciding with secondary water availability from Pineview. Council members thanked the public works team for their recent snow plowing efforts.

#### **Police Department**

Chief Fielding reported they had received quotes for new equipment for police vehicles. He also mentioned that they had applied for a grant through the Jason Reed Foundation for new Tasers and were awaiting a response to the funding amount.

#### **Fire Department**

There was no significant report from the Fire Department. Mayor Mote noted that a previously scheduled meeting regarding ambulance services had been canceled and not yet rescheduled.

## **Council Member Reports**

### **Jacob Bodily**

Councilmember Bodily expressed concerns about the city's ordinance regarding people living in trailers on private property. He suggested reviewing and possibly adjusting the current 7-day limit. The council discussed the complexities of enforcing such regulations and balancing property rights with community standards. They agreed to consider a potential ordinance in the future.

### **Rod Mund**

No report was given.

### **Mike Braegger - Flags**

Councilmember Braegger discussed flag display policies for city properties. He recommended flags be flown 24/7 only on poles with lighting, while unlit poles should have flags raised only during events. He also noted the need to replace the rope on the flagpole at the ballpark. The council agreed with these recommendations.

Council Member Braegger also reported on his attendance at a Bear River Water Conservancy District Board meeting. He mentioned the district's interest in updates on South Willard subdivisions and their water supply plans. Mayor Mote explained ongoing negotiations and challenges related to wetland permits that were delaying some development projects.

### **Rex Christensen**

Councilmember Christensen inquired about monitoring the slope of the gravel pit under its conditional use permit. Mayor Mote explained that the pit was under county and state jurisdiction, not city control. Council Member Christensen also asked for an update on canyon access agreements. Mayor Mote and City Attorney Colt Mund provided details on the status of various agreements and easements being finalized with property owners and the county.

### **Jordan Hulse**

Councilmember Hulse had no additional items to report.

### **Next Agenda**

The council noted the upcoming meeting on April 10, 2025, which would include a budget work session.

### **Mayor's Correspondence and Information**

Mayor Mote reported on issues with the city's gravel pit, noting that some gravel had been removed without permission. He suggested considering selling the remaining gravel to Granite Construction and using the proceeds to develop a trailhead and park area. The council expressed general agreement with this idea.

### **City Manager's Report**

City Manager Jeremy Kimpton was not present at the meeting.

### **City Planner's Report**

The City Planner was not present at the meeting.

**City Attorney Report**

City Attorney Colt Mund had no items to report.

**Consideration of Motion to Enter a Closed Session**

No closed session.

**Adjourn**

The meeting was made by Council Member Bodily, seconded by Council Member Christensen. The motion passed unanimously.

The meeting was adjourned.